

Training Week for Teachers (Hybrid)

15.11.2021 – 19.11.2021

ATTENTION: bring your laptops with you! You will use them a lot!

A series of trainings will be offered at Dortmund University of Applied Sciences and Arts during the Training week from the 15th to the 19th of November 2021.

The **Training Week** is covering such topics as:

- Open Communities of Practice (OpenCoPs)
- Introduction to Agile
- Jira Software
- Confluence
- MS Teams
- and others

With the training on OpenCoPs, participants will gain knowledge on what it is, how it functions and what is needed for its proper operation. Furthermore, with Confluence, MS Teams and Jira trainings the attendants will gain insights of tools that facilitate a collaborative working environment, manage the work by using a ticketing system and help with the community management in the OpenCoPs.

Overall, the trainings complement each other, providing knowledge on a good working environment in the OpenCoPs and any "agile" team. This training is specifically helpful for your collaboration in our projects.

The Training Week addresses teachers, lecturers, trainers and academic staff from our European, Azerbaijan, Ukrainian, Kazakhstan and Palestinian partners.

The **Training Week** is **free of charge** and will be held in **English**.

The Training Week will be held as a **hybrid** event in Dortmund and via the online platform and the conferencing tool "Microsoft Teams".

All information and access to the online tools will be provided on this **platform**: <https://go-study-europe.de/training-week-2021/>

Also you can check the schedule on the next page of this document.

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Training week timetable

More information on our portal: <https://go-study-europe.de/training-week-2021/>

Attention: the Training week takes place in different locations!

Time/Date	Monday, 15.11	Tuesday, 16.11	Wednesday, 17.11	Thursday, 18.11	Friday, 19.11
Location	DJH Jugendherberge Dortmund Silberstraße 24-26, 44137 Dortmund	DJH Jugendherberge Dortmund Silberstraße 24-26, 44137 Dortmund	Leonardo Hotel Dortmund Burgwall 11-13, 44135 Dortmund	DJH Jugendherberge Dortmund Silberstraße 24-26, 44137 Dortmund	Dortmund city centre
09:30 - 10:00	Registration	Agile workshop	Agile workshop	Agile workshop	
10:00 - 10:30	Opening				
10:30 - 11:00	Introduction to Agile	Break	Break	Break	Social Event: “Around Dortmund” and visiting the Christmas Market Meeting Time: 11:30 Meeting point: Dortmund Central Station (Hbf)
11:00 - 12:30		Meeting for Task 1.3 from ProDiT (only the team members)	Quality management meetings (Quality board of WORK4CE)	WORK4CE management meeting	
12:30 - 13:30	Lunch	Lunch	Lunch	Lunch	
13:30 - 15:30	Training on Jira	OpenCoPs Introduction	Workshop on Confluence	Team work and final consultation	
15:30 - 16:00	MS Teams Workshop			Break	
16:00 - 16:30	Break	Break	Break	Presentation of the results on the Agile workshop	
16:30 - 18:30	Meeting for ProDiT Dissemination	Meeting OpenCoP on OpenCoPs (only the OpenCoP team members)	Workshop: IOTCARS (only IOTCARS team)		

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